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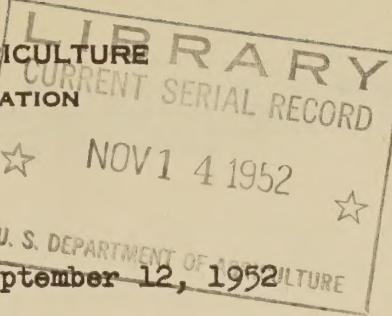
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UNITED STATES DEPARTMENT OF AGRICULTURE

RURAL ELECTRIFICATION ADMINISTRATION

WASHINGTON 25, D. C.



DEFENSE LETTER NO. 9

To : All REA Electrification Borrowers

Subject: Reporting Receipt, Use, and Inventory of Controlled Materials on Form ADM-135R3

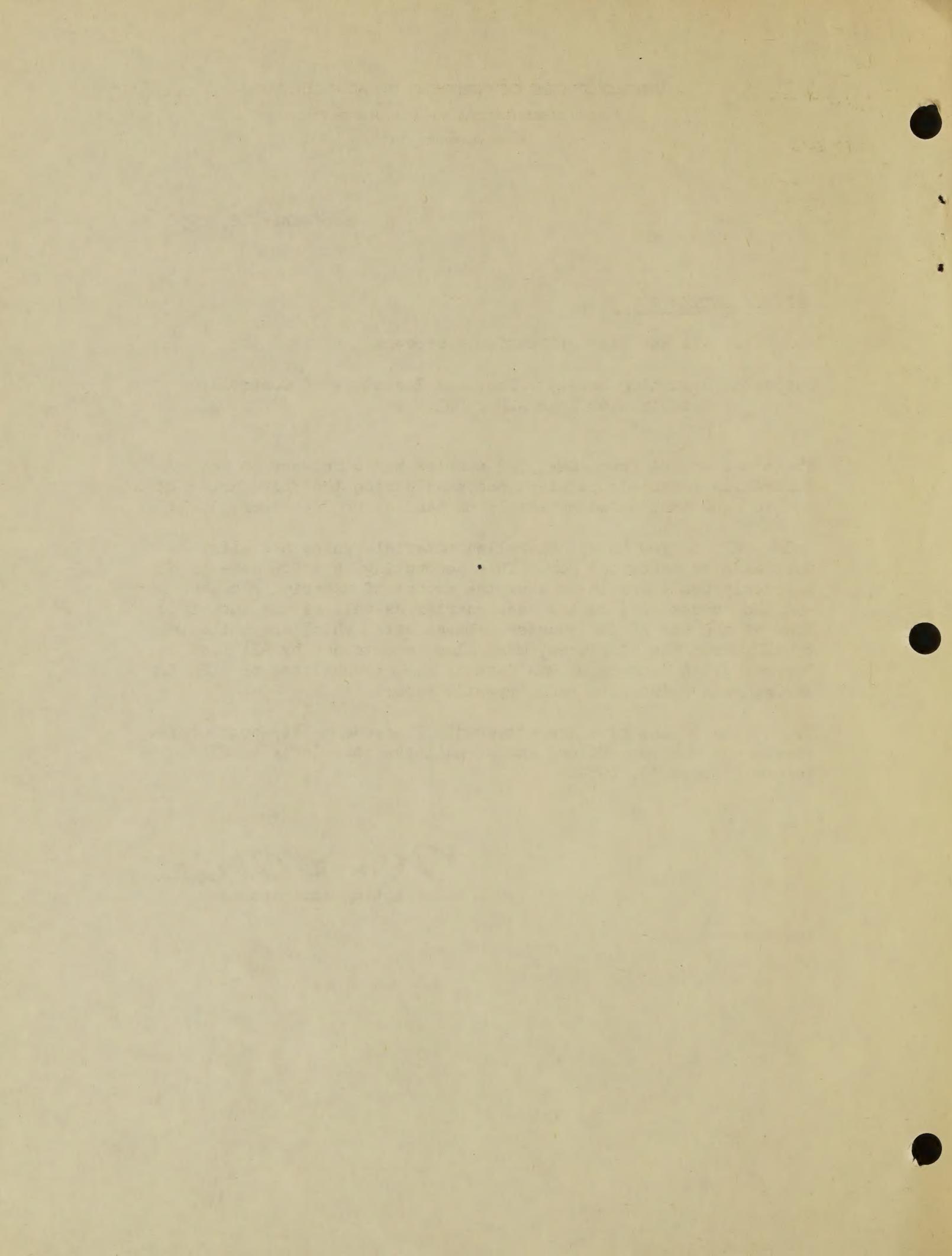
The attached REA Form ADM-135R3 enables REA borrowers to report controlled materials received and used during the 3rd quarter 1952 and to show controlled materials on hand as of September 30, 1952.

Under CMP, as you know, controlled materials which are allotted must also be accounted for. This accounting is to be done on a quarterly basis and is to show the amount of material received and the amount used during each quarter as well as the amount on hand at the end of the quarter. These data, which are collected by DEPA from the utilities, must also be obtained by REA from our borrowers. A summary of REA data is then transmitted to DEPA for incorporation into its industry-wide report.

Two copies of the form are attached. Please complete both copies, retain one for your files, and airmail the other copy to REA on or before October 10, 1952.

Wm. C. White  
Acting Administrator

Enclosures-2



BORROWER'S QUARTERLY REPORT OF CONTROLLED MATERIALS  
RECEIVED AND USED

3rd QUARTER 1952 &amp; ON HAND AS OF SEPTEMBER 30, 1952

To: U. S. DEPARTMENT OF AGRICULTURE, REA, WASHINGTON 25, D.C.

INSTRUCTIONS: Mail one (1) copy to REA on or before October 10, 1952.  
See reverse for detailed instructions. If necessary attach separate  
sheet containing remarks.

## PART I CONTROLLED MATERIALS RECEIVED 3rd QUARTER 1952

CONTROLLED MATERIALS (a)	CODE (b)	UNIT (c)	MAJOR PLANT ADDITION (Received with H-3 Allotment) 3RD QUARTER (d)	MINOR REQUIREMENTS (Received with H-4 Allotment) 3RD QUARTER (e)
STEEL - CARBON - TOTAL (Total Codes 13 thru 17)	10		TONS	TONS
PLATE	13		TONS	
STRUCTURAL SHAPES (Heavy and Piling)	14		TONS	
OTHER CARBON STEEL (Includes Guy and Static Wire)	17		TONS	
*				
COPPER - BRASS MILL PRODUCTS	40		LBS.	LBS.
COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50		LBS.	LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70	NEAREST POUND	LBS.	LBS.

## PART II CONTROLLED MATERIALS USED 3rd QUARTER 1952

COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50	NEAREST POUND	MAJOR PLANT ADDITION LBS.	MINOR REQUIREMENTS LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70		LBS.	LBS.

## PART III CONTROLLED MATERIAL ON HAND AS OF SEPTEMBER 30, 1952

ITEM (a)	COPPER CONDUCTOR (Nearest Net Pound) 50 (b)	ALUMINUM CONDUCTOR (Includes Bare & Covered) (Nearest Net Pound) 70 (c)
1. SET ASIDE FOR MAJOR PLANT ADDITIONS		LBS.
2. MINOR REQUIREMENTS (In Inventory)		LBS.
3. SET ASIDE FOR EMERGENCY USE		LBS.
4. TOTAL ON HAND		LBS.

## CERTIFICATION

The undersigned hereby certifies that he is authorized to execute this statement and that the information contained herein is correct and complete to the best of his knowledge and belief.

DATE

SIGNATURE OF AUTHORIZED OFFICIAL

\*This space may be used to report the receipt of stainless steel, containing over 1% of nickel, or alloy steel.

## INSTRUCTIONS FOR PREPARING FORM ADM-135R3

1. FILE A SINGLE COPY of REA Form ADM-135R3 with the Area Office for distribution-type borrowers or Power Division for power-type borrowers on or before October 10, 1952.
2. CONTROLLED MATERIALS RECEIVED THIRD QUARTER 1952 refers to the actual RECEIPT by you or your contractor of controlled materials from regular suppliers or producers only during the third quarter, 1952. The material needed for a class A product is considered as RECEIVED at the time your fabricator RECEIVES it although you may not take possession of the finished product until a later quarter.
3. CONTROLLED MATERIALS USED THIRD QUARTER 1952 refers to the actual USE of controlled materials by you or your contractor during the third quarter of 1952 irrespective of the quarter in which it was received. It should also include material taken from inventory, purchased from another borrower and material which has been retired from the system. The amount shown should also include the controlled material USED by your fabricator of class A products. Controlled material which has been USED by your fabricator in constructing a class A product should not be considered as inventory even though it may not yet be installed in its ultimate location. Conductor is considered used when it is paid-out or strung.
4. CONTROLLED MATERIALS ON HAND as of September 30, 1952, refers to the controlled material which you have on hand or which your contractor has on hand which has not been incorporated into plant. This should also include material retired and not reinstalled as well as material purchased from another borrower. This figure should agree with your actual physical inventory as of September 30, 1952.
5. MAJOR PLANT ADDITION is defined in Defense Handbook, Chapter 1, Sec. 1.
6. MINOR REQUIREMENTS include member service extensions, MRO, and other construction requirements excluding the requirements for major plant additions.
7. EMERGENCY materials on hand should be only that controlled material which must be maintained at all times for emergencies (not for normal repair and maintenance). This classification of materials, being limited to bare essentials, should not be subject to much change.
8. GENERAL INSTRUCTIONS are as follow:
  - a. Do not report any materials received, used, or on hand for the construction and maintenance of office buildings, garages, and warehouses.
  - b. Do not include the weight of materials contained in any class B product or the weight of any material in a non-controlled product.
  - c. Show only the net weight of the copper or aluminum content of bi-metallic conductors and do not report the steel content. Conversion factors to assist in calculating net content will be found in the Defense Handbook, Chapter 1, Table 3.
  - d. When completing Part 1 (Column D) Carbon Steel Check to see that the amounts shown for Codes 13, 14 and 17 add up to the total amount shown for Code 10 for Major Plant Additions.
  - e. Power-type borrowers should report separately on the quantities received, used and on hand for power plants and for lines and substations.
9. REMARKS should include any general information which will be helpful to REA in analyzing this report. If you have material on hand which is in excess of your needs and which you are willing to sell or trade to other REA borrowers, please specify the sizes, types and amounts.

BORROWER'S QUARTERLY REPORT OF CONTROLLED MATERIALS  
RECEIVED AND USED

3rd QUARTER 1952 &amp; ON HAND AS OF SEPTEMBER 30, 1952

SYSTEM DESIGNATION

To: U. S. DEPARTMENT OF AGRICULTURE, REA, WASHINGTON 25, D. C.

INSTRUCTIONS: Mail one (1) copy to REA on or before October 10, 1952.  
See reverse for detailed instructions. If necessary attach separate sheet containing remarks.

## PART I CONTROLLED MATERIALS RECEIVED 3rd QUARTER 1952

CONTROLLED MATERIALS (a)	CODE (b)	UNIT (c)	MAJOR PLANT ADDITION (Received with H-3 Allotment) 3RD QUARTER (d)	MINOR REQUIREMENTS (Received with H-4 Allotment) 3RD QUARTER (e)
STEEL - CARBON - TOTAL (Total Codes 13 thru 17)	10		TONS	TONS
PLATE	13		TONS	TONS
STRUCTURAL SHAPES (Heavy and Piling)	14		TONS	TONS
OTHER CARBON STEEL (Includes Guy and Static Wire)	17		TONS	TONS
*				
COPPER - BRASS MILL PRODUCTS	40	TONS-ONE DECIMAL	LBS.	LBS.
COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50	NEAREST POUND	LBS.	LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70	NEAREST POUND	LBS.	LBS.

## PART II CONTROLLED MATERIALS USED 3rd QUARTER 1952

COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50	NEAREST POUND	MAJOR PLANT ADDITION LBS.	MINOR REQUIREMENTS LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70	NEAREST POUND	LBS.	LBS.

## PART III CONTROLLED MATERIAL ON HAND AS OF SEPTEMBER 30, 1952

ITEM (a)	COPPER CONDUCTOR (Nearest Net Pound) 50 (b)	ALUMINUM CONDUCTOR (Includes Bare & Covered) (Nearest Net Pound) 70 (c)
1. SET ASIDE FOR MAJOR PLANT ADDITIONS	LBS.	LBS.
2. MINOR REQUIREMENTS (In Inventory)	LBS.	LBS.
3. SET ASIDE FOR EMERGENCY USE	LBS.	LBS.
4. TOTAL ON HAND	LBS.	LBS.

## CERTIFICATION

The undersigned hereby certifies that he is authorized to execute this statement and that the information contained herein is correct and complete to the best of his knowledge and belief.

DATE

SIGNATURE OF AUTHORIZED OFFICIAL

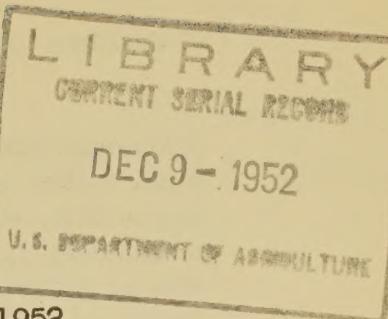
\*This space may be used to report the receipt of stainless steel, containing over 1% of nickel, or alloy steel.

## INSTRUCTIONS FOR PREPARING FORM ADM-135R3

1. FILE A SINGLE COPY of REA Form ADM-135R3 with the Area Office for distribution-type borrowers or Power Division for power-type borrowers on or before October 10, 1952.
2. CONTROLLED MATERIALS RECEIVED THIRD QUARTER 1952 refers to the actual RECEIPT by you or your contractor of controlled materials from regular suppliers or producers only during the third quarter, 1952. The material needed for a class A product is considered as RECEIVED at the time your fabricator RECEIVES it although you may not take possession of the finished product until a later quarter.
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4. CONTROLLED MATERIALS ON HAND as of September 30, 1952, refers to the controlled material which you have on hand or which your contractor has on hand which has not been incorporated into plant. This should also include material retired and not reinstalled as well as material purchased from another borrower. This figure should agree with your actual physical inventory as of September 30, 1952.
5. MAJOR PLANT ADDITION is defined in Defense Handbook, Chapter 1, Sec. 1.
6. MINOR REQUIREMENTS include member service extensions, MRO, and other construction requirements excluding the requirements for major plant additions.
7. EMERGENCY materials on hand should be only that controlled material which must be maintained at all times for emergencies (not for normal repair and maintenance). This classification of materials, being limited to bare essentials, should not be subject to much change.
8. GENERAL INSTRUCTIONS are as follow:
  - a. Do not report any materials received, used, or on hand for the construction and maintenance of office buildings, garages, and warehouses.
  - b. Do not include the weight of materials contained in any class B product or the weight of any material in a non-controlled product.
  - c. Show only the net weight of the copper or aluminum content of bi-metallic conductors and do not report the steel content. Conversion factors to assist in calculating net content will be found in the Defense Handbook, Chapter 1, Table 3.
  - d. When completing Part 1 (Column D) Carbon Steel Check to see that the amounts shown for Codes 13, 14 and 17 add up to the total amount shown for Code 10 for Major Plant Additions.
  - e. Power-type borrowers should report separately on the quantities received, used and on hand for power plants and for lines and substations.
9. REMARKS should include any general information which will be helpful to REA in analyzing this report. If you have material on hand which is in excess of your needs and which you are willing to sell or trade to other REA borrowers, please specify the sizes, types and amounts.

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UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL ELECTRIFICATION ADMINISTRATION  
WASHINGTON 25, D. C.



September 30, 1952

DEFENSE LETTER NO. 10

To : All REA Electrification Borrowers

Subject: Controlled Materials Allotments; Reporting  
Period on Form ADM-125 Changed to 60 Days

CONTROLLED MATERIALS ALLOTMENTS

REA has recently received firm first quarter 1953 allotments on controlled materials from DEPA for the REA electrification program. The allotments to REA are approximately 89 percent of stated requirements for copper wire and approximately 95 percent of stated requirements for aluminum. Firm first quarter 1953 allotments for the various categories of steel are equal to the previous advanced allotments to REA for the first quarter 1953, or the stated requirements for first quarter 1953, whichever was lower.

The total amounts of controlled materials now available in comparison to amounts previously available are shown below:

Controlled Material		Previous REA Advance Allotment Authority	Current REA Allotment Authority Based on Firm First Quarter Allotments
Aluminum	1Q53	10,513,833 pounds	9,888,634 pounds
	2Q53	9,856,718	7,910,907
	3Q53	7,885,375	7,416,476
	4Q53	-	5,933,180
Copper Wire	1Q53	6,499,999 pounds	7,040,185 pounds
	2Q53	6,093,749	5,632,148
	3Q53	4,875,000	5,280,139
	4Q53	-	4,224,111
Carbon Steel	1Q53	5,585 tons	4,683 tons
	2Q53	4,468	4,683
	3Q53	4,468	4,683
	4Q53	-	3,747

Although available supplies are being allotted among borrowers in such a way as to keep hardships at a minimum, some changes in construction schedules will be required of a few borrowers. REA has completed the issuing of most of the new allotments. In the event the allotments you have received from REA are insufficient for your needs and will cause undue hardship, you should supply supporting facts to your REA Area Director and appeal for additional allotments. Power-type borrowers should, of course, communicate with the Power Division of REA.

REPORTING PERIOD ON FORM ADM-125 CHANGED TO 60 DAYS

Two changes have been made in Form ADM-125 to make it easier for borrowers to report disposition of their allotments of controlled materials for major and minor projects. In line with changes in comparable DEPA forms, the reporting period has been extended from 30 days to 60 days, and the requirement for two separate reports has been reduced to a single report, which should be sent to the REA Area Director (or Power Division for power-type borrowers).

*Claude R. Wickard*

Administrator

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UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL ELECTRIFICATION ADMINISTRATION  
WASHINGTON 25, D. C.

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DEC 9 - 1952

U. S. DEPARTMENT OF AGRICULTURE

November 7, 1952

DEFENSE LETTER NO. 11

To : All REA Electrification Borrowers  
Subject: Statement of Minor Requirements for Controlled  
Material Will Be Requested Semi-annually

Borrowers have been submitting their Minor Requirements of Controlled Materials every quarter on Form ADM-136 so that REA could have current data on each borrower's unfilled minor requirements. Now that the Minor Requirements of a large number of borrowers have become more stabilized, it is no longer necessary for REA to have this information sent in every quarter by every borrower. In the future the detailed statement on Minor Requirements will be requested by REA only twice a year.

Since most borrowers have filed Form ADM-136R3, "Worksheet for Developing and Reporting Minor Requirements" requested by REA during August 1952 for each of the four quarters of 1953, the next report on Minor Requirements will not be requested until February 1953.

REA expects to receive final allotments of controlled materials from the Defense Electric Power Administration for the second quarter 1953 and adjustments of advance allotments for the subsequent quarters sometime during December 1952. Upon receipt of the allotments from DEPA, REA will process allotments to borrowers for their Minor Requirements through 1953 on the basis of each borrower's stated Minor Requirements. This will include the ADM-136R3 reports made on the basis of REA's August 1952 request plus any supplemental or revised statements which have been submitted.

Even though reports from borrowers will not be requested before February 1953, you should not hesitate to notify your REA area director, at any time, of adjustments that are necessary in your Minor Requirements previously filed. Power-type borrowers should get in touch with the Power Division.

*Wm. C. Wise*  
Acting Administrator



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UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL ELECTRIFICATION ADMINISTRATION  
WASHINGTON 25, D. C.

December 12, 1952

DEFENSE LETTER NO. 12

To : All REA Electrification Borrowers

Subject: Reporting Receipt, Use, and Inventory of Controlled Materials on Form ADM-135R4

The attached REA Form ADM-135R4 enables REA borrowers to report controlled materials received and used during the 4th quarter 1952 and to show controlled materials on hand as of December 31, 1952.

Under CMP, as you know, controlled materials which are allotted must also be accounted for. This accounting is to be done on a quarterly basis and is to show the amount of material received and the amount used during each quarter as well as the amount on hand at the end of the quarter. These data, which are collected by DEPA from the utilities, must also be obtained by REA from our borrowers. A summary of REA data is then transmitted to DEPA for incorporation into its industry-wide report.

Two copies of the form are attached. Please complete both copies, retain one for your files, and airmail the other copy to REA on or before January 9, 1953. Your prompt attention will be appreciated.

*Wm. C. Vice*  
Acting Administrator

Enclosures-2





BORROWER'S QUARTERLY REPORT OF CONTROLLED MATERIALS  
RECEIVED AND USED  
4th QUARTER 1952 & ON HAND AS OF DECEMBER 31, 1952

To: U. S. DEPARTMENT OF AGRICULTURE, REA, WASHINGTON 25, D.C.

INSTRUCTIONS: Mail one (1) copy to REA on or before January 9, 1953.  
See reverse for detailed instructions. If necessary attach separate  
sheet containing remarks.

SYSTEM DESIGNATION

## PART I CONTROLLED MATERIALS RECEIVED 4th QUARTER 1952

CONTROLLED MATERIALS (a)	CODE (b)	UNIT (c)	MAJOR PLANT ADDITION (Received with H-3 Allotment) 4TH QUARTER (d)	MINOR REQUIREMENTS (Received with H-4 Allotment) 4TH QUARTER (e)
STEEL - CARBON - TOTAL (Total Codes 13 thru 17)	10		TONS	TONS
PLATE	13		TONS	TONS
STRUCTURAL SHAPES (Heavy and Piling)	14		TONS	TONS
OTHER CARBON STEEL (Includes Guy and Static Wire)	17		TONS	TONS
*				
COPPER - BRASS MILL PRODUCTS	40		LBS.	LBS.
COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50		LBS.	LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70	NEAREST POUND	LBS.	LBS.

## PART II CONTROLLED MATERIALS USED 4th QUARTER 1952

COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50	NEAREST POUND	MAJOR PLANT ADDITION	MINOR REQUIREMENTS
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70		LBS.	LBS.

## PART III CONTROLLED MATERIAL ON HAND AS OF DECEMBER 31, 1952

ITEM (a)	COPPER CONDUCTOR (Nearest Net Pound) 50 (b)	ALUMINUM CONDUCTOR (Includes Bare & Covered) (Nearest Net Pound) 70 (c)
1. SET ASIDE FOR MAJOR PLANT ADDITIONS	LBS.	LBS.
2. MINOR REQUIREMENTS (In Inventory)	LBS.	LBS.
3. SET ASIDE FOR EMERGENCY USE	LBS.	LBS.
4. TOTAL ON HAND	LBS.	LBS.

## CERTIFICATION

The undersigned hereby certifies that he is authorized to execute this statement and that the information contained herein is correct and complete to the best of his knowledge and belief.

DATE

SIGNATURE OF AUTHORIZED OFFICIAL

This space may be used to report the receipt of stainless steel, containing over 1% of nickel, or alloy steel.

INSTRUCTIONS FOR PREPARING FORM ADM-135R4

1. FILE A SINGLE COPY of REA Form ADM-135R4 with the Area Office for distribution-type borrowers or Power Division for power-type borrowers on or before January 9, 1953.
2. CONTROLLED MATERIALS RECEIVED FOURTH QUARTER 1952 refers to the actual RECEIPT by you or your contractor of controlled materials from regular suppliers or producers only during the fourth quarter, 1952. The material needed for a class A product is considered as RECEIVED at the time your fabricator RECEIVES it although you may not take possession of the finished product until a later quarter.
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  - c. Show only the net weight of the copper or aluminum content of bi-metallic conductors and do not report the steel content. Conversion factors to assist in calculating net content will be found in the Defense Handbook, Chapter 1, Table 3.
  - d. When completing Part 1 (Column d) Carbon Steel check to see that the amounts shown for Codes 13, 14 and 17 add up to the total amount shown for Code 10 for Major Plant Additions.
  - e. Power-type borrowers should report separately on the quantities received, used and on hand for power plants and for lines and substations.
8. REMARKS should include any general information which will be helpful to REA in analyzing this report. If you have material on hand which is in excess of your needs and which you are willing to sell or trade to other REA borrowers, please specify the sizes, types and amounts.

RM ADM-135R4  
(11-52)U. S. DEPARTMENT OF AGRICULTURE  
RURAL ELECTRIFICATION ADMINISTRATIONBudget Bureau No. 40-R2382.2  
Approval Expires September 30, 1953BORROWER'S QUARTERLY REPORT OF CONTROLLED MATERIALS  
RECEIVED AND USED  
4th QUARTER 1952 & ON HAND AS OF DECEMBER 31, 1952

To: U. S. DEPARTMENT OF AGRICULTURE, REA, WASHINGTON 25, D. C.

INSTRUCTIONS: Mail one (1) copy to REA on or before January 9, 1953.  
See reverse for detailed instructions. If necessary attach separate sheet containing remarks.

## PART I CONTROLLED MATERIALS RECEIVED 4th QUARTER 1952

CONTROLLED MATERIALS (a)	CODE (b)	UNIT (c)	MAJOR PLANT ADDITION (Received with H-3 Allotment) 4TH QUARTER (d)	MINOR REQUIREMENTS (Received with H-4 Allotment) 4TH QUARTER (e)
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COPPER - BRASS MILL PRODUCTS	40		LBS.	LBS.
COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50		LBS.	LBS.
ALUMINUM (Includes Bare & Covered) (Show Aluminum Content Only)	70	NEAREST POUND	LBS.	LBS.

## PART II CONTROLLED MATERIALS USED 4th QUARTER 1952

COPPER - WIRE MILL PRODUCTS (Show Copper Content Only)	50	NEAREST POUND	MAJOR PLANT ADDITION	MINOR REQUIREMENTS
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